

MILNERTON HIGH SCHOOL

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ADMISSION POLICY

1. THE SCHOOL

- 1.1 Milnerton High's medium of instruction is English. It aims to realize the full academic potential and holistic development of all its learners in an orderly and structured environment where rights are balanced by responsibilities.
- 1.2 While this objective is not a criterion for admission, it does undergird how the school works and should be understood to outline the system for admission to which application is being made.

2. ADMISSION CRITERIA

- 2.1 The purpose of this admission policy is not exclusion, but the rational and objective management of over subscription for the available places.
 - 2.1.1 According to the SASA (WCED), preference will be given to learners who apply in the pre-determined window period. The sequence of application within the window period is not taken into account. Should demand exceed places available in a given year, the following criteria will be applied:
 - 2.1.2 Admission will generally favour learners who reside in the greater community with their parent/s, and for whom Milnerton High School is the most convenient school, but subject to additional criteria alluded to beneath.
"Parent" means:
 - (a) the parent or legal guardian of a learner;
 - (b) the person legally entitled to custody of a learner; or
 - (c) the person who undertakes to fulfill the obligations of a person referred to in paragraphs (a) and (b) towards the learner's education at school.

This is subject to timeous application, availability of capacity, compliance with statutory requirements, practical considerations relating to the nature of existing infrastructure and any special needs of an applicant learner and, in the case of applicants above grade 8 and 9, curriculum compatibility.

- 2.1.3 The criteria for consideration include:
 - academic competence
 - development of particular cultural or intellectual skills
 - leadership qualities
 - representivity
 - service to the community
 - sporting prowess

2.1.4 Where proximity as contemplated in 2.1.1 above does not favour an applicant this factor may be counter-balanced by significant merit within the criteria set out in 2.1.3.

2.1.5 When the school (or specific subject class) is full, as determined by the SGB in line with WCED guidelines, applicants will be placed on waiting lists. The lists are addressed when a vacancy arises on the withdrawal of a learner from the school. In order to remain on the waiting list, parents need to re-apply every year.

3. LEARNERS WITH SPECIAL EDUCATION NEEDS

Learners with special educational needs may be admitted if this is reasonably practical, but subject to 5 and 6 below, and subject to the school being informed upon application to the school.

4. ACADEMIC LEVEL

For consideration under 2 above, learners will need to prove that they have attained the appropriate academic level equipping them for admission to the level to which they seek admission.

5. AGE

Subject to the provisions of paragraph 28 of the Admission Policy for Ordinary Public Schools, the age of a learner must be appropriate to the norm for the grade for which the learner has applied.

This will be:	Grade 8	-	13 turning 14
	Grade 9	-	14 turning 15
	Grade 10	-	15 turning 16
	Grade 11	-	16 turning 17
	Grade 12	-	17 turning 18

Learners whose age deviates 3 years or more from the norm for the Grade level will not be admitted.

6. LANGUAGE PROFICIENCY

The medium of instruction is English and application will be taken to imply that this is understood and accepted. Such acceptance includes waiving any claim to special accommodation or special provision for any language other than English (LOLT).

7. CLASS SIZE

The school will strive to keep maximum class size at an average of 33. Remedial intervention will, of necessity, require smaller groups to ensure language potential is efficiently attained at best practice level for promotion purposes.

8. NON-CITIZENS

Non-citizens must either have permanent resident status or be in possession of a valid study permit before admission can be considered. All the other legal conditions, as determined by the Department of Home Affairs, must also be met. In this regard the Immigration Regulations published under Government Notice No.R.413 of 22 May 2014 appearing in Government Gazette No.37679 of the same date, should be consulted.

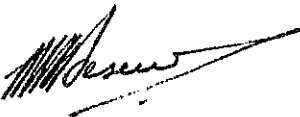
9. PAYMENT OF FEES

No learner will be denied admission on account of inability to pay the required fees.


10. APPLICATION

- 10.1 Application for enrolment must be made by the parent (as defined in 2 above) on an official application form which may be downloaded from our website.
- 10.2 On application the parent must supply a certified copy of the official birth certificate showing the learner's full name and date of birth, and two recent passport size photographs.
- 10.3 A learner applying to Milnerton High School must have an official transfer form as well as the last report from his/her previous school, plus the other documents required by the WCED.
- 10.4 Incomplete forms/erroneous forms/forms with false information will not be regarded as received for consideration until entirely complete and correct. Applicants are responsible to ensure that their applications are properly completed.

Ratified February 2019



P.R. BESENER
HEADMASTER



R. FISH
CHAIRPERSON: SGB